



**MORMUGAO PORT TRUST**  
**ENGINEERING (CIVIL) DEPARTMENT.**  
**QUOTATION NOTICE**  
**QUOTATION NO. CE/Q-12/2018**

Sealed percentage rate quotations are invited from contractors registered with Engineering (Civil) Department of Mormugao Port Trust under Class 'E' and above for undertaking the work of "**Painting of old re-allotted 18 nos. of residential staff quarters in MPT Colony at Headland.**"

Earnest Money Deposit : Rs.9110./-  
Estimated cost of work : Rs.4,55,277 .00  
Time limit of completion : 45 days

The quotation form can be obtained from the office of the Chief Engineer, Mormugao Port Trust, Headland Sada, during office hours from **21.03.2018 to 28.03.2018** on payment of Rs. 500/- (Rupees Five Hundred Only). Volume I comprising of Instruction to Tenderers, General and Special Conditions, General Specifications etc. of Mormugao Port Trust will be considered as part of Quotation Form. The interested firms may alternatively download the quotation from the Mormugao Port Trust web site <http://www.mptgoa.com>

Goods and Service Tax (GST) registration for the bidder is mandatory. Bidder has to enclose attested copy of the GST Registration along with the Quotation. GST has to be claimed extra as applicable while submitting the bill/bills. Bidder should comply with all regulations of EPF, ESI, ALC, etc. No bill will be forwarded if the above regulations are not followed.

Quotation shall be accompanied by Earnest Money Deposit of Rs. 9110/- either deposited with FA&CAO Mormugao Port Trust in Cash or enclosed Demand draft. Quotation without Earnest Money Deposit in the stipulated form will not be considered.

Quotation duly completed should reach the office of the Chief Engineer, Mormugao Port Trust, Headland Sada by 15.00 hours on **28.03.2018** and they will be opened at 15.30 hours on the same day in the presence of such bidders as may wish to be present.

The Port Trust reserves the right to reject any or all the quotations without assigning any reasons thereof.

CHIEF ENGINEER

Headland Sada.

Date :-



**MORMUGAO PORT TRUST**  
**ENGINEERING (CIVIL) DEPARTMENT**  
**QUOTATION NO. CE/ Q-12/2018**

**Name of work :** "Painting of old re-allotted 18 nos. of residential staff quarters in MPT Colony at Headland."

**APPENDIX**

1.	Amount of initial security and time.	EMD to be converted as SD ,till the Defect Liability Period
2	Period for commencement from the chief engineer's order to commence.	03 days
3	Time of completion	45 days
4	Amount of liquidated damages	Calculated at 0.5% value of the contract per week of seven days or part thereof subject to a ceiling of 5 % value of contract
5	Free maintenance period.	6months
6	Percentage of retention money from each running account bill.	10% of the contract value to be retained from the running bills/Final bill and to be released after defect liability period.
7	Total initial security deposit and Retention Money.	EMD+ retention Money i.e.10% value of the contract
8	Minimum amount of Interim certificate.	Full & Final

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SIGNATURE OF THE QUOTER



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**ADDITIONAL SPECIAL INSTRUCTIONS**

1. The work shall be carried out without disturbing the operation of Port or other agencies working in the area.
2. All materials bought for use shall be stored properly in a store room, to be built by contractor at his cost. Register of account of materials be maintained at site.
3. The Plant/machinery/craft and workman shall be insured during the work and receipts of payment made towards premiums shall be submitted to the Chief Engineer.
4. The Plant/machinery required during the maintenance period shall be arranged by the contractor during the maintenance period at his own cost.
5. The Quoter shall also assess and include the cost of materials, labour, tools and plant and machinery/equipment for the maintenance works that may be required to be carried out by him during the free maintenance period.
6. Quoters are advised to go through the Schedule of Quantities and Rates and sequence of work before submission of the tender. They are also advised to inspect the structure, ascertain for themselves the nature and the extent of work involved and also obtain all clarifications they may require before filling in the tender.
7. Quoters are required to sign with date the Schedule of quantities and Rates and the form of Quotation and fill in all the particulars and details called for therein. Unsigned quotations, without the details called for are liable for rejection.

8. Measurements

The quantities provided for in the Schedule of Quantities and Rates are only approximate and are given to provide a common basis for tendering. The actual quantity may differ from those provided for in the Schedule in view of the complexity of the work. Payments will be made according to the actual quantities of work ordered and carried out, jointly measured by the representative of Chief Engineer and the contractor.

9. Rates and Prices to be inclusive.

The rates entered in the Schedule of Quantities by the contractor shall include the provision of all supporting special equipment, labour of required skill, supervision, materials, erection, overheads and profits, watch and ward, insurance charges, during execution and every incidental and contingent costs and charges, whatsoever, excluding GST if any for compliance with conditions of contract and specification. The GST will be paid extra as applicable which shall be claimed along with the Bill.

10. The specifications are intended to cover the execution of all works, necessary to complete the works, with all materials of accepted standards, as specified in the contract.

11. Method of Measurement

Unless stated or billed otherwise, all quantities shall be `net` as they finished and provided in the work. The rates and prices shall include all allowances towards wastage of materials required for use in the work.

12. The tenders will be deemed to have ascertained themselves to the extent and nature of the works involved, the various constraints and high degree of skill involved in the works.
13. Time is the essence of contract and the entire work should be completed within a period of 30 **days** as specified in the schedule.
14. The Contractor`s supervisory staff and workers shall be fully experienced in the type of work to be carried out under their supervision.
15. The contractor shall insure plant, machinery and workers employed by him during execution of work and submit necessary insurance policies to the Department.

16. It shall be specifically noted that the contractor is expected to mobilize the required equipments and work force required to complete the entire work included in the contract well within the stipulated period.
17. As a statutory requirement, the contractor shall take all measures of safety against fire hazard and electrocution at site as follows:-
  - a) All temporary electric supply connections will be carried out with correct sizes of wires/cables and fuses and other safety devices as required under Electricity Rules in consultation with us.
  - b) One bucket full of water and sand shall be kept at the work spot. A Portable fire extinguisher shall also be kept at the work spot.
18. Quotations with conditions will be out rightly rejected.
19. The Quoter shall inspect the site and fully study the work involved vis-à-vis the quantity and specifications etc. before quoting for the work.
20. Any damage to the property of Port should be made good or compensated by the contractor.
21. After completion of days work/contract period the contractor shall clean, clear the work site to the satisfaction of the Chief Engineer or his site representative.
22. Permission for working beyond the normal working hours of the Port or on Sundays and Public Holidays as stipulated under clause No. 42 of General Conditions of Contract, (in the printed booklet)in volume-I of the tender document will be given to the contractor .
23. The contractor and his workers /agents shall be required to obtain from MPT and display a Photo Identity Card during entry, stay and exit from the Port Security areas guarded by CISF personnel`
24. All applications for issuance of Photo Identity Card shall be routed through the Chief Engineer, who shall forward the same to the Port's Traffic Department, whose pass section will issue the Photo Identity Card to the contractor free cost and the same shall be valid for the duration of the contract or a period of one 45 days , whichever is less.

25. Subject to the availability, land for construction of temporary sheds/stores/labour hutment's etc. will be given to the contractor in Port areas at Headland, Sada. The contractor shall clear away all the temporary structures built within a period of fourteen days after completion of the work and leave the whole of the site clean to the satisfaction of the Chief Engineer.
26. Lease rent shall be charged to the contractors for the area allotted for construction of their temporary sheds for site office/store/labour hutments required in the contract works. The license fee shall be as per Port's scale of Rates.
27. No temporary structures/sheds which are constructed to house the contractor's office/store/labour hutments shall be permitted to be retained during the period of maintenance.
28. All the materials to be used in the structure shall be conforming to relevant ISI specification or as specified in the Tender Schedule Contractor shall undertake laboratory test as specified in the relevant ISI at the discretion of Chief Engineer and only approved materials /approved brand of materials shall be used.
29. In case the contractor fails to vacate the port premises allotted to him for site office within the stipulated period after the completion of the work, the Board shall have right to debar such defaulting contractors for future contracts of the Board by blacklisting him and shall also be charged penal lease rental at the prescribed rate.
30. Minor repairs (like repairing broken edges of walls, filling depressions etc.) with POP/wall care putty) will be carried out by contractor before starting painting work, at no extra cost. Same will be accounted for in his quoted rates.
31. Minor repairs (like repairing broken edges of walls, filling depressions etc.) with POP/wall care putty) will be carried out by contractor before starting painting work, at no extra cost. Same will be accounted for in his quoted rates.
32. Contractor will arrange proper ladders, scaffolding and jhoolas (for painting at higher levels) at his own cost and will take all safety measures like safety belts, extra labour to hold ladders/Jhoolas etc. If it is observed that work is proceeding without adequate safety precautions, work may be stopped by IUAC engineer and in such cases, contractor will be solely responsible for delay and its consequences thereof.
33. There will be maintenance period of 06 months.
34. Security Deposit which is EMD plus 10 % Retention Money (deducted from the bills) shall be refunded to the contractor only after successful liability period (Free Maintenance/defect liability period.)

35. The contractor shall quote the prices exclusive of GST. Applicable GST shall be paid on the quoted price. The bidder shall indicate the applicable GST rate on the goods /services in the price bid.
36. GST registration for the bidder is mandatory. Bidder has to enclose attested copy of GST Registration no along with the Tender. GST has to be claimed extra as applicable while Submitting the Bill/bills.
37. Unregistered Venders under GST has to submit Declaration that GST is not applicable to him, due to turnover of less than 20 Lakhs.
38. The Vendor shall quote GST No. of MPT ( 30AAALM0293P1ZY) on all invoiced raised on Port. If vendor is not registered under GST or opted for composition scheme under GST, undertaking of the same shall be submitted by the Vendor.

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**ENGINEERING (CIVIL) DEPARTMENT**  
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**Name of Work** “Painting of old re-allotted 18 nos. of residential staff quarters in MPT Colony at Headland.”

**SCOPE OF WORK**

The work put to the tender broadly comprises of the following items.:-

1. Scrapping ,removing old paint ,cleaning and preparing the masonry surface for painting ..etc.complete.
2. Scrapping ,removing old paint ,cleaning and preparing the metal surface ,woodwork for painting with oilpaint ..etc.complete.
3. Levelling the surface with wall care putty ..etc. complete.
4. White washing in two coats over a old work /maintenance painting ..etc. complete.
5. Painting previously painted wall surface skirting etc. With enamel paint .etc.Complete,
6. Painting internal walls with oil bound distemper in two coats
7. Applying floor coat ready made paint to old flooring in single coat ..etc . complete.
8. Painting old previously painted masonry surface with a coat cement primer ..etc . complete.
9. Applying a coat of primer to metal surfaces .etc. complete.
10. Painting of metal and wooden surfaces with two coats of synthetic enamel paint ..etc. complete.
11. Wax polishing with approved wax polish .etc. complete.
12. Cleaning of floor surface with oxalic acid and water ..etc. complete.
13. Painting with oil bound distemper in two coats on old previously painted surfaces ..etc. complete.
14. Painting external wall surfaces in two coats over a coat of approved primer ..etc. complete.
15. Painting external surfaces of walls, roof top etc with pure Acrylic exterior paint using anti- fungal coat of approved quality/make or terracotta colour or any other colour/ etc. complete.
16. Scrapping and cleaning old paint from steel and other internal work including wire brushing, etc. complete.
17. Painting old previously painted iron / metal work with two coat of approved synthetic enamel paint of approved colour / shade etc. complete.

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**SCHEDULE OF QUANTITIES AND RATES**

Sl. No.	Description	Unit	Qty	Rate	Amount
	<b><u>I -'B'Type Qtrs -12 nos.</u></b>				
1	White washing two coat over old work/maintenance painting including scaffolding, thoroughly brooming and cleaning the surfaces to remove all dirt, dust, loose scales of lime wash etc. All labour & material complete.	SqM	2556.00	14.38	36755.28
2	Scrapping & cleaning old paint from steel & other metal works incl. Wire brushing, preparing the surface for painting etc. All labour & material complete.	SqM	91.00	62.01	5642.91
3	Leveling wall surfaces with ready acrylic wall putty including preparing the surface by removing the old paint, cleaning and preparing the surfaces ,scaffolding, all labour & material etc. complete.	SqM	434.00	94.36	40952.24
4	Painting old previously painted/plastered wall surface with one coat of cement primer(solvent base) including preparing the surface by removing the old paint, cleaning and preparing the surfaces ,scaffolding, all labour & material etc. complete.	SqM	434.00	35.05	15211.70
5	Painting iron work/metal work with a primer coat of red leadZinc chromite incl. Cleaning surfaces. All labour & material complete.	SqM	91.00	38.64	3516.24
6	Painting iron work/metal work (previously painted) with two coats of approved synthetic enamel paint of approved colour/shades (excluding priming coat) including preparing the surfaces. All labour & material complete.	SqM	91.00	101.55	9241.05

7	Painting wood work (previously painted) with two coats of approved synthetic enamel paint of approved shade/colour incl. Preparing & cleaning the surface but excluding priming coat. All labour and material complete.	SqM	604.00	97.06	58624.24
8	Painting old (previously painted) masonry /concrete / /plaster /A.C. sheet surfaces with two coat of synthetic enamel paint incl. Cleaning and preparing the surface. All labour and material complete.	SqM	395.00	49.43	19524.85
9	Applying floor coat red readymade paint to previously applied floor surface in single coat to get proper finishing including cleaning the surface of all dirt, dust etc. All labour, materials, tools and plants etc. complete	SqM	387.00	56.61	21908.07
			<b>Total ( I ) Rs.</b>		<b>211376.58</b>
	<b><u>II- 'B'Type Qtrs -5 nos.&amp; 'D 'type qtrs. 1 no</u></b>				
10	Removing old paint, distemper etc. using sand paper, necessary minor repairs to the surface, cleaning the surface with water etc. All labour & material etc. complete.	SqM	1348.74	6.29	8483.575
11	White washing two coat over old work/maintenance painting including scaffolding, thoroughly brooming the surfaces to remove all dirt, dust, loose scales of lime wash etc. All labour & material complete.	SqM	1175.00	14.38	16896.50
12	Painting with oil bound distemper in two coat on old surfaces incl. Scaffolding, removing the old paint, cleaning & preparing the surfaces etc.All labour & material etc. complete.	SqM	866.48	61.11	52950.59
13	Scrapping & cleaning old paint from steel & other metal works incl. Wire brushing, preparing the surface for painting etc. All labour & material complete.	SqM	117.91	62.01	7311.60
14	Painting old previously painted/plastered wall surface with one coat of cement primer(solvent base)including preparing the surface by removing the old paint, cleaning and preparing the surfaces ,scaffolding, all labour & material etc. complete.	SqM	866.48	35.05	30370.12

15	Painting iron work/metal work with a primer coat of red leadZinc chromite incl. Cleaning surfaces. All labour & material complete.	SqM	117.91	38.64	4556.04
16	Painting iron work/metal work (previously painted) with two coats of approved synthetic enamel paint of approved colour/shades (excluding priming coat) including preparing the surfaces. All labour & material complete.	SqM	117.91	101.55	11973.76
17	Painting wood work (previously painted) with two coats of approved synthetic enamel paint of approved shade/colour incl. Preparing & cleaning the surface but excluding priming coat. All labour and material complete.	SqM	480.20	97.06	46608.21
18	Painting old (previously painted) masonry /concrete/ plaster/A.C. sheet surfaces with two coat of synthetic enamel paint incl. Cleaning and preparing the surface. All labour and material complete.	SqM	179.54	105.15	18878.63
19	Applying floor coat red readymade paint to previously applied floor surface in single coat to get proper finishing including cleaning the surface of all dirt, dust etc. All labour, materials, tools and plants etc. complete	SqM	444.20	56.61	25146.16
20	Painting old (previously painted) wood or wood based surfaces with one coat of Touchwood incl. Cleaning and preparing the surface necessary scaffolding/ladder etc.All labour and material complete.	SqM	160.77	95.26	15314.95
21	Wax polishing with approved quality/ make wax polish of cardinal or equivalent to the existing red oxide floor/mosaic tiles including cleaning and preparing the surface etc. All labour, materials, tools and plants etc. complete .	SqM	49.51	33.26	1646.703
22	Cleaning the floor surface with water, oxylic acid etc. by using automatic floor scrubber drier cleaner etc. complete. All labour, materials, tools and plants etc. complete	SqM	49.51	40.44	2002.184

23	Painting external surfaces of walls, roof top etc with pure Acrylic exterior paint using anti- fungal coat of approved quality/make or terracotta colour or any other colour/ shade in two coats over a coat of approve primer including scrubbing and cleaning the surface of all dirt, dust, curing, necessary, scaffolding, painting in bays, bands, chajjas, painting the grooves with white RH paint etc. completed as directed. All labour, materials, tools and plants etc.	SqM	26.13	67.40	1761.162
<b>Total ( II ) Rs</b>					243900.20
<b>Grand Total ( I + II) Rs 4,55,276.78</b>					

**'A' Total Amount of Quotation inclusive of all taxes (except GST) = "A" Rs.455277.00**

1. ADD \_\_\_\_\_% (IN FIGURES)

In words \_\_\_\_\_

Over the above amount at "A" i.e Rs \_\_\_\_\_ = Rs: \_\_\_\_\_

**OR**

2. DEDUCT \_\_\_\_\_% (IN FIGURES)

In words \_\_\_\_\_

From the above amount at "A" i.e Rs \_\_\_\_\_ = Rs: \_\_\_\_\_

**'B' Total Quoted Tender Amount inclusive of all Taxes**

excluding service tax)In Figure – \_\_\_\_\_ = Rs: \_\_\_\_\_

In words Rupees \_\_\_\_\_

\_\_\_\_\_ Only.

**NOTES:**

1.Tenderers should score either "ADD "or "DEDUCT" as the case may be.

2.Tenderers are advised in their own interest to inspect the site before tendering.

3.The quantities given above in the schedule of Quantities and Rates are approximate and are

furnished for the guidance of the tenderers.

Witness's \_\_\_\_\_

Bidder's \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name : \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Tel No: \_\_\_\_\_

Tel No: \_\_\_\_\_

Mobile No: \_\_\_\_\_

Mobile No: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**REGISTRATION FORM**  
**QUOTATION NO. CE/Q-12 /2018**

1. Name of the Organization : \_\_\_\_\_
2. Address (In Detail) : \_\_\_\_\_
3. Telephone Number : \_\_\_\_\_
4. E-Mail Id : \_\_\_\_\_
5. Permanent Account Number (PAN) : \_\_\_\_\_
6. Bank Name : \_\_\_\_\_
7. Bank Branch Address ( In Detail) : \_\_\_\_\_
8. Bank Branch Code : \_\_\_\_\_
9. Bank Account Number : \_\_\_\_\_
10. Bank Account Type : \_\_\_\_\_
11. Magnetic Ink Character Recognizer (MICR) : \_\_\_\_\_
12. Tax Identification Number (TIN) : \_\_\_\_\_
13. GST Registration Number : \_\_\_\_\_
14. GST Tax Registration Code : \_\_\_\_\_
15. CST Registration Number : \_\_\_\_\_
16. Employee Provident Fund (EPF)  
Registration Number : \_\_\_\_\_
17. Employee State Insurance Scheme  
(ESIS) Registration Number : \_\_\_\_\_
18. IFSC Code : \_\_\_\_\_

**PROFORMA FOR GST DETAILS**  
**QUOTATION NO. CE/Q-12/2018**

<b>Sr No</b>	<b>Particular</b>	<b>Mormugao Port Trust</b>	<b>Data Required</b>
1	Customer Name as per GST Registration Certificate	Mormugao Port Trust	
2	Full Postal Address	Administrative Building, Headland Sada.	
3	City	Goa	
4	Pin code	403 804	
5	PAN	AAALM0293P	
6	Type of Person	Local Authority	Company/Firm/Individual/Trust/LLP/AOP
7	Resident/Non Resident as per Income Tax Act	Resident	
8	ARN No.	AA30617001663N	
9	Provisional ID	30AAALM0293P1ZY	
10	GST No.	30AAALM0293P1ZY	
11	PPOB (Principal Place of Business) or APOB (Additional Place of Business)	PPOB	
12	Reason for Non Registration (Turnover Limit / Non Taxable Supply / Other Reason)	NA (Registered Under GST)	
13	Type of Customer (Manufacturer/Trader/Importer/Depot/Service Provider/Works Contractor/Principal/Consumer)	Service Provider	
14	Whether Falling under SEZ unit or Developer? (Yes or No)	No.	
15	Whether B2B or B2c (B= Business & C= Customer)	B2B	
16	Whether Opted for Composition Lavy Scheme? (Yes or No)	No.	
17	Whether falling under casual taxable person as per Section 2(20)	No.	

	of CGST Act,2017 (yes or No)		
18	Whether falling under Non Resident taxable person as per section 2(77) of CGST Act,2017 ? (Yes or No)	No.	
19	Central Excise Registration No.	--	
20	Service Tax Registration No.	AAALM0293PST001	
21	VAT – TIN	30181201096	
22	CST – TIN	V/CST/1683	
23	IEC	1706000073	
24	Contact Details :		
	Name	Shri.Anant Chodnekar	
	Designation	Sr. Dy.CAO	
	Phone No.	0832-2521132	
	E-mail	<a href="mailto:facao@mptgoa.com">facao@mptgoa.com</a> <a href="mailto:anant.chodnekar@mptgoa.com">anant.chodnekar@mptgoa.com</a>	

I, Mr./Mrs. \_\_\_\_\_ (Proprietor/Partner/Director) of M/s \_\_\_\_\_ do certify that the information given above is complete and correct.

Place  
Date

Signature  
(Name: \_\_\_\_\_ )